



## Exhibitor/Vendor (Vendor) Space Use Agreement

### **Vendor agrees to:**

- Provide FERIA with a copy of your vendor's license.
- Maintain the cleanliness of the area immediately surrounding their vending space.
- Keep the ground clear of all refuse.
- Utilize provided trash receptacles.
- Sell only items specified in this agreement.
- Conduct him/herself in a manner appropriate for a public family-oriented event.
- Be responsible for the conduct of all persons representing vending space during the event.
- Occupy only the space designated. The space with table, allotted is 10' X 10'.
- Comply with instructions given to you by event coordinators and security. .
- Keep a copy of his/her vendor agreement with him/her at all times during the festival.
- Provide copy of his/her vendor agreement to pickup refund of security deposit.
- Come to area to register and set up no later than 10:00 am on day of event.

### **Vendor is prohibited from:**

- Playing music from either a radio, stereo or musical instrument during performances.
- Marketing of any illegal contraband, alcoholic beverage or merchandise not authorized by the Production Committee.
- Reselling the space for which he/she has contracted to any third party.
- Sharing his/her vendor space with any unauthorized third party.

### **Sponsor Organization agrees to:**

- Provide one (1) eight (6) foot long table and two chairs per space.
- Provide sufficient trash bags/receptacles in the area of the vending tables.
- Remove/replace trash receptacles periodically throughout the event.

### **Sponsor Organization is not responsible for:**

- Securing vendors' merchandise before, during or after the event.
- Delays or inactivity of any kind during the event.
- Loss of merchandise or theft during the event.

### **Fees for Exhibit/Vendor Space (Please circle the category):**

Corporate	\$250.00
Small Business (Vendor)	\$125.00
Community-based/ Non profit organization	\$80.00
Artists (arts display)	\$15.00

A refundable \$25.00 (twenty five dollars) security deposit by table is required in addition to exhibit/vendor space fee. The security deposit shall be paid in cash or money order. This deposit will be used toward equipment replacement costs if vendor fails to return table(s) and/or chairs provided by the Sponsor Organization.

**For more information or to register to this event, please contact the following person/s by August 30<sup>th</sup> to be placed on the vendor list. All vendor space fees must be paid in full by September 17, 2017.**

Irayma Olivencia  
HACE Business & Visitor Center  
2708 N. 5<sup>th</sup> Street  
Philadelphia, PA 19133

Tel. (215) 426-4990  
Fax (215) 426-6778  
Email: iolivencia@hacecdc.org

Carmen Febo  
Taller Puertorriqueño  
2600 N. 5<sup>th</sup> Street  
Philadelphia, PA 19133

Tel. (215) 426-3311  
Fax (215) 426-5682  
Email: cfebo@tallerpr.org

This contract entered by FERIA DEL BARRIO and the vendor below is legally binding and enforceable. Any deviation from the terms and conditions stipulated herein constitutes a breach of contract and grounds for termination.

\_\_\_\_\_  
**Vendor's Name**

\_\_\_\_\_  
**Business Name**

\_\_\_\_\_  
**Business Address**

\_\_\_\_\_  
**Telephone**

\_\_\_\_\_  
**Description of items for sale**

\_\_\_\_\_  
**Email Address**

\_\_\_\_\_  
**Vendor's Signature**

\_\_\_\_\_  
**Date**

Thank you for your support!

\_\_\_\_\_  
**Signature of Feria Representative**

\_\_\_\_\_  
**Date**